

BRIDGEND COUNTY BOROUGH COUNCIL
REPORT TO THE ANNUAL MEETING OF COUNCIL

13 MAY 2015

REPORT OF THE MONITORING OFFICER

PROPOSED PROGRAMME OF ORDINARY MEETINGS OF THE COUNCIL AND COUNCIL COMMITTEES

1. Purpose of Report.

- 1.1 The purpose of this report is to propose a programme of ordinary meetings of the Council and Council Committees for the municipal year May 2015 - May 2016, for approval.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 The meetings of Council provide a forum of participation and debate to progress the Corporate Plan and other Corporate priorities.

3. Background.

- 3.1 The approval of the programme of ordinary meetings of Council and Council Committees is required in accordance with the Council's Constitution.

4. Current situation / proposal.

- 4.1 The proposed programme of ordinary meetings of Council for the municipal year May 2015 - May 2016 is as follows, and includes both the date of the meeting to consider the Budget, and the Annual meeting:-

2015	2016	
17-Jun-15	20-Jan-16	
15-Jul-15	17-Feb-16	(Budget Meeting)
2-Sep-15	16-Mar-16	
7-Oct-15	13-Apr-16	
28-Oct-15	18-May-16	(Annual Meeting)
25-Nov-15		
16-Dec-15		

- 4.2 There will be no meeting of Council in August 2015, due to the summer and school holiday periods.

- 4.3 As agreed by Council at its Annual Meeting in 2012, each of the above meetings will be held on a Wednesday commencing at 3.00pm, with the exception of the meeting which will consider the Budget/Medium Term

Financial Strategy(MTFS) and the Council's Annual Meeting, both of which will start at 2.00pm.

- 4.4 The proposed programme of Council Committee meetings at **Appendix 1**, also requires the approval of Council. A draft programme of meetings has previously been circulated to Political Group Leaders, Overview and Scrutiny Chairpersons, CMB, Heads of Service, and lead officers of each of the Committees, Sub-Committees and Panels etc, for comment. Provisional appointments have been placed in the Membermeetings electronic calendar but will be updated as necessary when the schedule is approved.
- 4.5 Dates for the collaborative Scrutiny Committees will be arranged as necessary when the topics for these committees have been agreed by the Scrutiny Committees.
- 4.6 Council is asked to note the meeting dates for Cabinet, Cabinet Committees, and Cabinet's Joint Committees which are included in Appendix 1 for completeness.

5. Effect upon Policy Framework & Procedure Rules.

- 5.1 There will be no direct effect on the Policy Framework, but the approval of the programme of ordinary meetings of Council and Council Committees for the municipal year, is required in accordance with the Council's Constitution.

6. Equality Impact Assessment.

- 6.1 There are no equality implications regarding this report.

7. Financial Implications.

- 7.1 There are no financial implications in respect of this report.

8. Recommendation.

- 8.1 Council is recommended to:-
- a. Approve the proposed programme of Council meetings as set out in paragraph 4.1 of this report;
 - b. Approve the proposed programme of meetings of Council Committees set out in Appendix 1 to this report;
 - c. Note the dates of Cabinet, Cabinet Committees and Cabinet's Joint Committees which are also set out in Appendix 1 to this report, for information purposes.

P A Jolley
Assistant Chief Executive Legal and Regulatory Services and Monitoring Officer.
28 April 2015

Contact Officer: **Mark Anthony Galvin**
Senior Democratic Services Officer – Committees

Telephone: (01656) 643148

E-mail: Mark.Galvin@bridgend.gov.uk

Postal Address Democratic Services - Committees
Bridgend County Borough Council,
Civic Offices,
Angel Street,
Bridgend.
CF31 4WB

Background documents

None were used in the production of this report